

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT
THE CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON
WEDNESDAY 11 JULY 2012 COMMENCING AT 7.00 P.M.**

PRESENT

Councillor J Barnes in the Chair
Councillors R Barnes, Mrs Bennett, Stowe and Stubbs

In attendance:

Ms J Minor, Parish Clerk
Ms K Clark-Smith, HMPS Learning and Skills Manager
Mr R Dyott of Freeford Manor, Lichfield, WS14 9QL

PUBLIC FORUM

Christopher Pincher MP

Members were informed that the surgery held by Christopher Pincher MP in Hints Village Hall had been rescheduled to take place on Saturday 04 August 2012 from 11.00 a.m. until 1.00 p.m.

The 'VM' Micronewspaper

Members were informed that Gareth Griffiths, Editorial Director of the 'VM' Micronewspaper had approached Councillor Mrs Bennett direct with regard to the Hopwas Playing Field and that Councillor Mrs Bennett had given a 'no comment' response.

Jubilee Celebrations

Members were informed that the Jubilee Celebrations held at Freeford Manor had been a huge success and that the thanks of the Parish Council be accorded to Mr and Mrs Dyott.

29. APOLOGIES FOR ABSENCE

Councillor Armstrong.

30. DECLARATIONS OF INTEREST

Councillor Stubbs declared a personal interest in Agenda Item 9 - application no. 12/00653/ABN - Swinfen Farm Developments, Home Farm, London Road, Lichfield.

31. MINUTES

RESOLVED That the Minutes of the Meeting of the Parish Council held on 02 May 2012 (Minute Nos. 1 - 28) as circulated, be approved as a correct record and signed by the Chairman.

32. CHAIRMAN'S ANNOUNCEMENTS

There were no chairman's announcements.

33. HOPWAS QUARRY

Members were informed that quad bikes had been heard on Hopwas Quarry. It was proposed by Councillor J Barnes, duly seconded and

RESOLVED That an item on Hopwas Quarry continue to be included on the next agenda.

34. THE HIGH SPEED RAIL PLANS

Mr Dyott gave a verbal update on HS2. It was proposed by Councillor J Barnes, duly seconded and

RESOLVED That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

**35. SPEED LIMIT DE-RESTRICTION
A51 TAMWORTH ROAD, WHITTINGTON HEATH**

It was proposed by Councillor J Barnes, duly seconded by Councillor Mrs Bennett and

RESOLVED That the information be received and noted.

**36. PLANNING DECISIONS
12/00208/COU – UNIT 1 AND 2, COMMON BARN FARM, TAMWORTH ROAD
12/00241/FUL – GREEN RIDGES, PACKINGTON LANE
12/00408/COU – PACKINGTON MOOR FARM, JERRY'S LANE
12/00383/COU – PACKINGTON MOOR FARM, JERRY'S LANE**

It was proposed by Councillor Mrs Bennett, duly seconded by Councillor Stubbs and

RESOLVED That the planning decisions be received and noted.

**37. APPLICATION NO.: 12/00653/ABN
SWINFEN FARM DEVELOPMENTS, HOME FARM, LONDON ROAD, LICHFIELD
AGRICULTURAL DETERMINATION: ERECTION OF A FEED AND MACHINERY
STORE**

It was proposed by Councillor R Barnes, duly seconded by Councillor J Barnes and

RESOLVED That 'no comment' be forwarded to the Local Planning Authority.

(COUNCILLOR STUBBS DECLARED A PERSONAL INTEREST IN THIS APPLICATION).

38. CLERK'S TRAINING – CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (CILCA)

It was proposed by Councillor Mrs Bennett, duly seconded by Councillor Stubbs and

RESOLVED That the Parish Clerk be congratulated on successfully completing the "Certificate in Local Council Administration" qualification.

39. CHANGE OF MEETINGS TO EVERY THREE MONTHS

After a show of hands (1 – meetings every 3 months and 4 – meetings every 2 months) it was proposed by Councillor J Barnes, duly seconded by Councillor Mrs Bennett and

RESOLVED That the Parish Council Meetings continue to take place every two months.

40. PUBLIC OPEN SPACE – JERRY'S LANE/LEVETT ROAD, PACKINGTON

Members were informed that the public open space located at Jerry's Lane/Levett Road, Packington was owned and maintained by Bromford Housing and that consent from them would need to be sought for the erection of any for sale board. It was proposed by Councillor R Barnes, duly seconded by Councillor Stowe and

RESOLVED That the information be received and noted.

**41. AUDIT COMMISSION
COMPLETION OF ANNUAL AUDIT FOR THE FINANCIAL YEAR ENDING
31 MARCH 2012**

It was proposed by Councillor R Barnes, duly seconded by Councillor Mrs Bennett and

RESOLVED That the signed off Annual Return for the year ended 31 March 2012 as circulated at the meeting be received and noted.

42. MEMBERS' CODE OF CONDUCT AND DISCLOSURE OF INTERESTS

It was proposed by Councillor R Barnes, duly seconded by Councillor Mrs Bennett and

RESOLVED (1) That with effect from 11 July 2012 the Parish Council adopt the Code of Conduct.

(2) That the Disclosure of Interests form be completed by all Members of the Parish Council and forwarded to Lichfield District Council.

43. EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

44. PARISH CLERK'S SALARY

It was proposed by Councillor J Barnes, duly seconded by Councillor R Barnes and

RESOLVED That cheques be drawn in respect of the Parish Clerk's June 2012 (**cheque no. 100196**) and July 2012 (**cheque no. 100197**) salary and Staffordshire Pension Fund – August 2012 (**cheque no. 100198**), Inland Revenue – August 2012 (**cheque no. 100199**), Staffordshire Pension Fund – September 2012 (**cheque no. 100200**) and Inland Revenue – September 2012 (**cheque no. 100201**).

45. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING

RESOLVED That Wednesday 12 September 2012 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meeting.

(The Meeting closed at 7.40 p.m.)

Signed

Dated